



STATE OF MISSOURI
OFFICE OF ADMINISTRATION
DIVISION OF PURCHASING AND MATERIALS MANAGEMENT

NOTIFICATION OF STATEWIDE CONTRACT

October 28, 2011

CONTRACT TITLE: MAILING EQUIPMENT, SUPPLIES AND MAINTENANCE

CURRENT CONTRACT PERIOD: NOVEMBER 9, 2011 THROUGH DECEMBER 31, 2011

BUYER INFORMATION: Tammy Michel
573-751-3114
Tammy.michel@oa.mo.gov

RENEWAL INFORMATION	Original Contract Period
	June 6, 2011 through September 8, 2011

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC USE ONLY**.
PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

THE USE OF THIS CONTRACT IS **PREFERRED** FOR ALL STATE AGENCIES.

This contract has been established for the convenience of state agencies. Local Purchase Authority may be used to purchase equipment, supplies and maintenance included in the contract from an alternative source at the discretion of the agency.

The entire contract document may be viewed and printed from the Division of Purchasing & Materials Management's **Awarded Bid & Contract Document Search** located on the Internet at <http://www.oa.mo.gov/purch>.

~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE	COOP PROCUREMENT
C111223001	0604950500 V	Pitney Bowes, Inc. One Elmcroft Road Stamford, CT 06926-0700 Attn: Scottie P. Domenico Phone: 615-438-4527 Fax: 203-460-3218 E-mail: Scottie.domenico@pb.com On-Line: www.aboutwsca.org/contract.cfm/contract/w11-2005	No	Yes
C111223002	9423888820 2	Neopost USA, Inc. 478 Wheelers Farms Rd Milford, CT 06461 Attn: Lisa Hunt Phone: 203-301-3420 Fax: 203-301-2821 E-mail: L.Hunt@neopost.com On-Line: www.aboutwsca.org/contract.cfm/contract/w11-2005	No	Yes

STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

Contract Period	Issue Date	Summary of Changes
11/09/11-12/31/11	10/28/11	Extension of Contract.
9/9/11 - 11/8/11	09/19/11	Extension of Contract.
6/6/11 – 9/8/11	6/6/11	Initial issuance of new statewide contract

Purpose and Use of Contracts:

Contracts C111223001 (Pitney Bowes, Inc.) and C111223002 (Neopost USA, Inc.) are “preferred use” contracts established to make available mailing equipment, supplies and maintenance to Missouri state agencies and political subdivisions participating in the Missouri Cooperative Procurement program. These contracts replace C107033001 (Neopost USA, Inc), C107033002 (Hasler, Inc.) and C107033003 (Pitney Bowes, Inc.) which expired April 30, 2011.

State agencies are advised to check each contract for the purchase of these items and to choose the best product, best price, best delivery the various contracts make available to them. All contracts are “preferred use” contracts which means that the contracts have been bid with the goal of providing good market pricing and product variety to state agencies. Agencies are encouraged to use preferred-used contracts but in rare instances where the state agency can obtain like or similar products that meet the state agency’s needs at a better price, then the agency has authority to purchase the items from other sources so long as the provisions of Location Purchasing Authority Delegation are followed. The Delegation can be viewed and downloaded from the internet at this site: <http://oa.mo.gov/purch/agencyinfo/deptpad.pdf>.

PITNEY BOWES, INC.

The following information is specific only to contract **C111223001** with Pitney Bowes.

Ordering: Contact Pitney Bowes by telephone, fax or e-mail to place an order.

Pitney Bowes, Inc.
One Elmcroft Road
Stamford, CT 06926-0700
(615) 438-4527
(203) 460-3218 fax

Payment Terms: Net 45 days

Delivery: 30 days ARO

Warranty: Contact Pitney Bowes for warranty information

Contract Pricing: Current contract pricing for Pitney Bowes can be found at the following website:
<https://procure.az.gov/bso/external/document/attachments/attachmentFileDetail.sdo?fileNbr=83310&docId=EPS050076-A2-2-A16&docType=P&releaseNbr=0&parentUrl=/external/purchaseorder/poSummary.sdo&external=true>

NEOPOST USA, Inc.

The following information is specific only to contract **C111223002** with Neopost USA, Inc.

Ordering: Contact Neopost USA by telephone, fax or e-mail to place an order.

Neopost USA, Inc..
478 Wheelers Farms Rd.
Milford, CT 06461
(203) 301-3420
(203) 301-2821 fax

Payment Terms: Net 45 days

Delivery: 30 days ARO

Warranty: Contact Neopost USA, Inc. for warranty information

Contract Pricing: Current contract pricing for Neopost USA, Inc. can be found at the following website:

Hasler WSCA Price Book

<https://procure.az.gov/bso/external/document/attachments/attachmentFileDetail.sdo?fileNbr=84525&docId=EPS050076-A2-3-A9&docType=P&releaseNbr=0&parentUrl=/external/purchaseorder/poSummary.sdo&external=true>

Neopost WSCA Price Book

<https://procure.az.gov/bso/external/document/attachments/attachmentFileDetail.sdo?fileNbr=84526&docId=EPS050076-A2-3-A9&docType=P&releaseNbr=0&parentUrl=/external/purchaseorder/poSummary.sdo&external=true>

**State of Missouri
Office of Administration
Division of Purchasing and Materials Management
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve products and services available to state agency users. **Comments should include those of the product's end user.**

Contract No.: _____ **Contractor:** _____

Describe Product Purchased (include Item No's., if available): _____

Rating Scale: 5 = Excellent, 4 = Good, 3 = Average, 2 = Poor, 1 = Fails to meet expectations

Product Rating	Rate 1-5, 5 best
Product meets your needs	
Product meets contract specifications	
Pricing	

Contractor Rating	Rate 1-5, 5 best
Timeliness of delivery	
Responsiveness to inquiries	
Employee courtesy	
Problem resolution	
Recall notices handled effectively	

Comments: _____

Prepared by: _____ Title: _____ Agency: _____

Date: _____ Phone: _____ Email: _____

Address: _____

Please detach or photocopy this form & return by FAX to 573/526-9816, or mail to:

Office of Administration
Division of Purchasing and Materials Management
301 West High Street, RM 630
PO Box 809
Jefferson City, Missouri 65102
You may also e-mail form to the buyer as an attachment at
[**tammy.michel@oa.mo.gov**](mailto:tammy.michel@oa.mo.gov)